

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest MODS/BPI Office
Facility Name & Type: Muncie P&DF
Street Address: 4300 S Cowan Road
City: Muncie
State: IN
5D Facility ZIP Code: 47302
District: Greater Indiana
Area: Great Lakes
Finance Number: 17-5909
Current 3D ZIP Code(s): 473
Miles to Gaining Facility: 56
EXFC office: Yes
Plant Manager: Martin Hunnicutt
Senior Plant Manager: Bernice Grant
District Manager: Lynn Smith
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Indianapolis P&DC
Street Address: 125 W. South St
City: Indianapolis
State: IN
5D Facility ZIP Code: 46206
District: Greater Indiana
Area: Great Lakes
Finance Number: 17-4038
Current 3D ZIP Code(s): 460-462
EXFC office: Yes
Plant Manager: Bernice Grant
Senior Plant Manager: Bernice Grant
District Manager: Lynn Smith

3. Background Information

Start of Study: 9/15/2011
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

Date of HQ memo, DAR Factors/Cost of Borrowing/ **New**
Facility Start-up Costs Update

June 16, 2011

Date & Time this workbook was last saved:

2/15/2012 17:32

4. Other Information

Area Vice President: Joan Feindt
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Nancy Schoenbeck
HQ AMP Coordinator: Carol A. Lunkins

rev 09/21/2011

Approval Signatures

Losing Facility Name and Type: Muncie P&DF
Street Address: 4300 S Cowan Road
City: Muncie
State: IN
Facility ZIP Code: 47302
Finance Number: 47302
Current 3D ZIP Code(s): 473
Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Indianapolis P&DC
Street Address: 125 W. South St
City: Indianapolis
State: IN
Facility ZIP Code: 46206
Finance Number: 174038
Current 3D ZIP Code(s): 460-462, 472, 474

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

LOSING FACILITY:

Postmaster or Plant Manager:

Martin Hunnicutt
 Printed Name  11/2/11
 Signature Date

Senior Plant Manager:

Bernice Grant
 Printed Name  11/1/11
 Signature Date

District Manager:

Lynn Smith
 Printed Name  11/01/11
 Signature Date

GAINING FACILITY:

Plant Manager:

Bernice Grant
 Printed Name  11/1/11
 Signature Date

Senior Plant Manager:

Bernice Grant
 Printed Name  11/1/11
 Signature Date

District Manager:

Lynn Smith
 Printed Name  11/01/11
 Signature Date

AREA OFFICE:

Area Vice President:

~~Jacqueline Krage Strako~~
 Printed Name  1/19/12
 Signature Date

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:

David E. Williams
 Printed Name  2/20/12
 Signature Date

Comments: _____

Executive Summary

Last Saved: February 15, 2012

Losing Facility Name and Type: Muncie P&DF
Street Address: 4300 S Cowan Road
City, State: Muncie , IN
Current 3D ZIP Code(s): 473

Type of Distribution to Consolidate: Orig & Dest

Miles to Gaining Facility: 56

Gaining Facility Name and Type: Indianapolis P&DC
Current 3D ZIP Code(s): 460-462

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$1,479,173</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$106,985</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$285,368</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$47,441</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$1,330,048</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$3,249,015</u>	
Total One-Time Costs =	<u>\$39,090</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$3,209,925</u>	

Staffing Positions

Craft Position Loss =	<u>23</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(4)</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>539,855</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>4,769,326</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>59,189</u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: February 15, 2012

Losing Facility Name and Type: Muncie P&DF

Current 3D ZIP Code(s): 473

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Indianapolis P&DC

Current 3D ZIP Code(s): 460-462

Background Summary

The Muncie, IN P&DF is a postal owned facility that processes volumes for service area 473. The proposed AMP would transfer originating and destinating volumes for Muncie, IN Processing & Distribution Facility (P&DF) to Indianapolis, IN Processing & Distribution Center (P&DC), which is located approximately 56 miles from the losing site.

Financial Summary

Financial savings proposed for the consolidation of SCF 473 from the Muncie, IN P&DF to the Indianapolis, IN P&DC are:

Total Annual Savings: \$3,249,015

Total One-time Costs: \$39,090

Total First Year Savings: \$3,209,925

The total FHP average daily volume to be transferred to the Indianapolis, IN P&DC would be 539,855 pieces.

Service Standards and Collections:

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority Mail and Express Mail service standards will be based upon the capability of the network.

There will be no changes to collection box times.

Bulk Mail Acceptance Unit

This proposal would include no changes to the Muncie, IN BMEU. There is no retail Post Office at the Muncie, IN P&DF. Work hours for the BMEU are in another function and will be reallocated and/or adjusted to the new facility according to the new workload analysis. BMEU employees and workhours are in a separate finance number. There are sufficient workhours remaining to staff the operation.

Saturday AMP:

Currently, the Muncie P&DF AMP's originating letter, flat, and Priority Mail volumes are processed at the Indianapolis P&DC on Saturdays.

Transportation Changes:

SCF 473: Proposed Transportation

Due to Indianapolis currently processing the parcels for the 473 SCF, the transportation would remain largely unchanged. The Muncie, IN P&DF would be used as a hub for collection and dispatch trips to/from the 473 SCF. There are currently four round trips between the Muncie, IN P&DF and the Indianapolis P&DC. These would remain and can accommodate the originating letters and flats. There are currently three round trips between the Indianapolis, IN MPA and the Muncie, IN P&DF. The mileage for these trips would also remain unchanged, and can accommodate the originating and destinating priority. HCRs 467L7 and 46013 would remain unchanged and carry Express Mail volumes. There would be changes to some routes due to the service changes. HCR Routes 46015 and 473L8 would reduce mileage with the elimination of the Muncie, IN stop on the route. All changes combined resulted in an annual savings of \$47,441.

rev 06/10/2009

Summary Narrative *(continued)*

Staffing Impacts:

Current projections from the AMP study indicate a net reduction of 8 craft FTE positions. There would be a net gain of 5 EAS positions: Muncie would go from 5 positions to 0 and Indianapolis is currently understaffed in SDO positions. In order to put Indianapolis near the preferred 1:25 ratio, 10 SDO positions would be added. A staffing package will be submitted to the Area for review. The details are listed below.

Management and Craft Staffing Impacts

	Muncie IN			Indianapolis IN			Net Diff
	Current On-Rolls	Proposed	Diff	Current On-Rolls	Proposed	Diff	
Craft ¹	96	13	(83)	974	1,049	75	(8)
Management	5	0	(5)	64	74	10	5

¹ Craft = FTR+PTR+PTF+Casuals

Mail Processing Management to Craft Ratio

Management to Craft ₂ Ratios	Current		Proposed	
	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)
Muncie IN P&DF	1 : 35	1 : 35	0	0
Indianapolis IN P&DC	1 : 33	1 : 28	1 : 25	1 : 22

¹ Craft = FTR+PTR+PTF+Casuals

²Craft =F1+F4 at Losing; F1 only at Gaining

Warn ACT: As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's (WARN) notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may or may not experience an employment loss within the meaning of WARN due to transfer or reassignments.

24 Hour Clock

Last Saved: February 15, 2012

Losing Facility Name and Type: Muncie P&DF

Current 3D ZIP Code(s): 473

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Indianapolis P&DC

Current 3D ZIP Code(s): 460-462

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES			
16-Apr	SAT	4/16	MUNCIE P&DF	108.8%	99.4%		100.0%	#VALUE!	100.0%	100.0%	99.3%			
23-Apr	SAT	4/23	MUNCIE P&DF	89.0%	100.0%		100.0%	#VALUE!	100.0%	100.0%	100.0%			
30-Apr	SAT	4/30	MUNCIE P&DF	88.5%	100.0%			#VALUE!	100.0%	100.0%	98.6%			
7-May	SAT	5/7	MUNCIE P&DF	94.5%	100.0%	100.0%		#VALUE!	100.0%	100.0%	99.3%			
14-May	SAT	5/14	MUNCIE P&DF	92.4%	100.0%			#VALUE!	100.0%	100.0%	99.3%			
21-May	SAT	5/21	MUNCIE P&DF	92.5%	99.4%			#VALUE!	100.0%	100.0%	99.3%			
28-May	SAT	5/28	MUNCIE P&DF	96.4%	100.0%			#VALUE!	100.0%	100.0%	97.4%			
4-Jun	SAT	6/4	MUNCIE P&DF	91.5%	100.0%			#VALUE!	100.0%	100.0%	97.1%			
11-Jun	SAT	6/11	MUNCIE P&DF	161.2%	100.0%			#VALUE!	100.0%	100.0%	87.2%			
18-Jun	SAT	6/18	MUNCIE P&DF	84.4%	100.0%		69.7%	#VALUE!	100.0%	100.0%	96.8%			
25-Jun	SAT	6/25	MUNCIE P&DF					#VALUE!		100.0%	81.5%			
2-Jul	SAT	7/2	MUNCIE P&DF				86.6%	#VALUE!		100.0%	100.0%			
9-Jul	SAT	7/9	MUNCIE P&DF				83.9%	#VALUE!		100.0%	99.1%			
16-Jul	SAT	7/16	MUNCIE P&DF				100.0%	#VALUE!		100.0%	98.2%			
23-Jul	SAT	7/23	MUNCIE P&DF					#VALUE!		100.0%	97.2%			
30-Jul	SAT	7/30	MUNCIE P&DF		100.0%			#VALUE!		100.0%	97.2%			
6-Aug	SAT	8/6	MUNCIE P&DF		100.0%			#VALUE!		100.0%	99.1%			
13-Aug	SAT	8/13	MUNCIE P&DF		100.0%			#VALUE!		100.0%	96.3%			
20-Aug	SAT	8/20	MUNCIE P&DF				79.6%	#VALUE!		100.0%	88.9%			
27-Aug	SAT	8/27	MUNCIE P&DF					#VALUE!		100.0%	91.7%			
3-Sep	SAT	9/3	MUNCIE P&DF					#VALUE!		100.0%	97.8%			
			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES			
16-Apr	SAT	4/16	INDIANAPOLIS P&DC	66.1%	90.5%	67.0%	98.0%	2.1	89.8%	100.0%	73.2%			
23-Apr	SAT	4/23	INDIANAPOLIS P&DC	71.7%	93.7%	78.3%	98.4%	1.4	88.2%	100.0%	74.2%			
30-Apr	SAT	4/30	INDIANAPOLIS P&DC	65.5%	91.5%	72.6%	97.8%	1.2	82.0%	100.0%	76.0%			
7-May	SAT	5/7	INDIANAPOLIS P&DC	72.8%	92.3%	79.1%	99.1%	0.4	89.8%	100.0%	67.8%			
14-May	SAT	5/14	INDIANAPOLIS P&DC	70.9%	94.0%	81.8%	98.9%	1.7	91.5%	99.7%	70.9%			
21-May	SAT	5/21	INDIANAPOLIS P&DC	72.1%	92.2%	82.5%	97.6%	1.6	88.3%	97.1%	79.4%			
28-May	SAT	5/28	INDIANAPOLIS P&DC	61.3%	92.0%	72.4%	93.6%	0.8	89.4%	100.0%	81.5%			
4-Jun	SAT	6/4	INDIANAPOLIS P&DC	64.3%	92.2%	81.5%	98.3%	1.4	88.6%	100.0%	80.8%			
11-Jun	SAT	6/11	INDIANAPOLIS P&DC	70.9%	93.2%	83.9%	95.4%	0.6	93.5%	100.0%	73.5%			
18-Jun	SAT	6/18	INDIANAPOLIS P&DC	74.8%	93.5%	84.5%	96.7%	0.9	93.8%	100.0%	76.8%			
25-Jun	SAT	6/25	INDIANAPOLIS P&DC	67.9%	89.5%	87.7%	96.8%	0.8	88.4%	100.0%	78.1%			
2-Jul	SAT	7/2	INDIANAPOLIS P&DC	65.9%	88.3%	97.1%	98.1%	0.7	89.9%	100.0%	71.1%			
9-Jul	SAT	7/9	INDIANAPOLIS P&DC	71.3%	91.1%	82.5%	98.1%	1.0	96.5%	100.0%	71.0%			
16-Jul	SAT	7/16	INDIANAPOLIS P&DC	74.6%	93.8%	94.6%	97.4%	1.4	95.7%	99.9%	71.8%			
23-Jul	SAT	7/23	INDIANAPOLIS P&DC	71.5%	93.5%	98.5%	97.2%	0.6	91.8%	100.0%	73.2%			
30-Jul	SAT	7/30	INDIANAPOLIS P&DC	70.9%	90.9%	99.9%	98.0%	1.6	86.4%	100.0%	73.4%			
6-Aug	SAT	8/6	INDIANAPOLIS P&DC	70.4%	88.6%	96.3%	97.9%	0.4	88.9%	100.0%	71.3%			
13-Aug	SAT	8/13	INDIANAPOLIS P&DC	74.5%	90.5%	84.4%	98.5%	0.5	88.7%	100.0%	60.8%			
20-Aug	SAT	8/20	INDIANAPOLIS P&DC	75.3%	91.2%	87.4%	98.7%	0.9	95.1%	100.0%	61.8%			
27-Aug	SAT	8/27	INDIANAPOLIS P&DC	64.2%	92.3%	91.5%	97.4%	1.0	95.7%	99.9%	74.6%			
3-Sep	SAT	9/3	INDIANAPOLIS P&DC	62.0%	92.7%	62.9%	96.6%	0.3	93.9%	99.9%	76.7%			

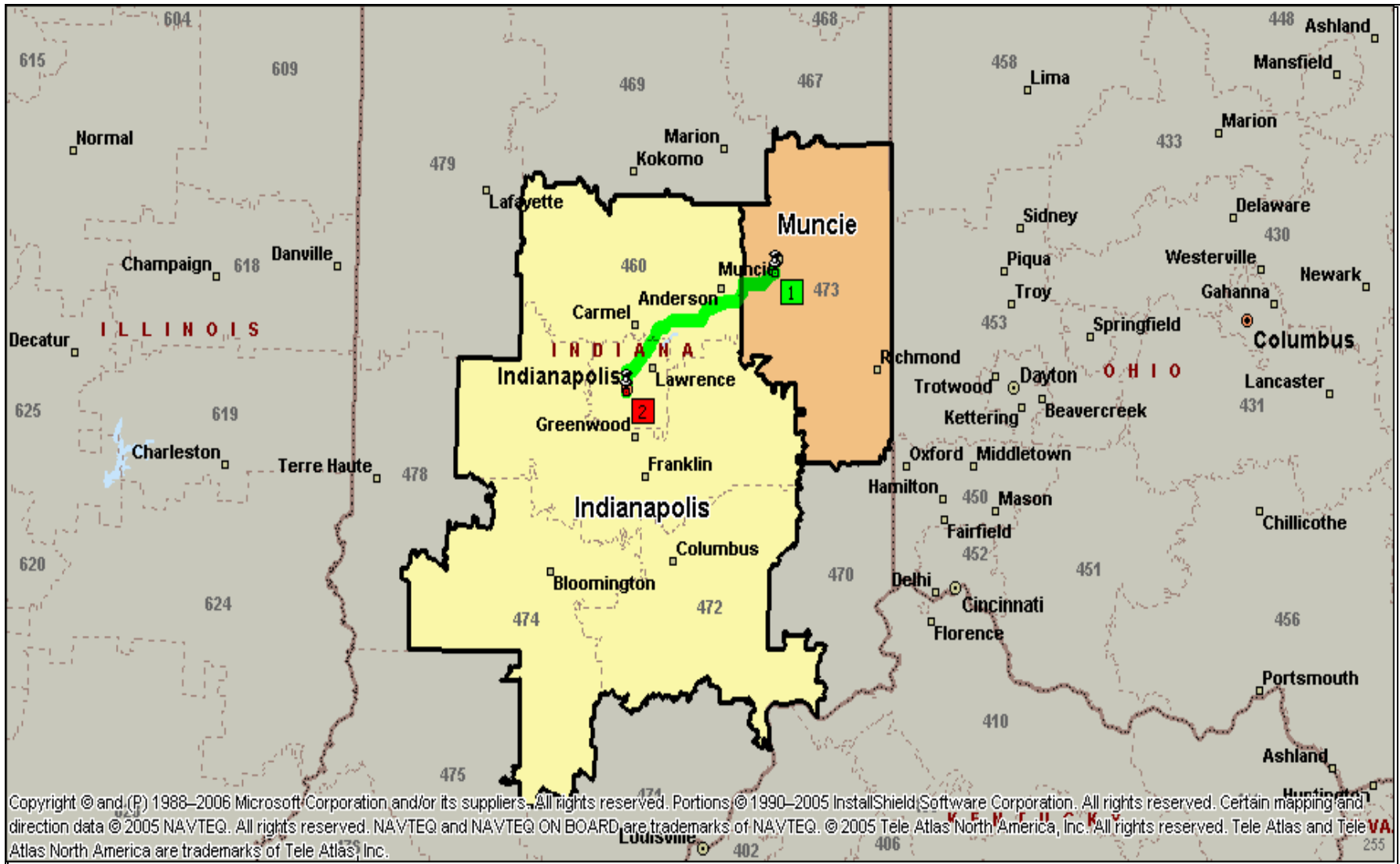
rev 04/2/2008

MAP

Last Saved: February 15, 2012

Losing Facility Name and Type: Muncie P&DF
Current 3D ZIP Code(s): 473
Miles to Gaining Facility: 56

Gaining Facility Name and Type: Indianapolis P&DC
Current 3D ZIP Code(s): 460-462



rev 03/20/2008

Service Standard Impacts

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

Losing Facility 3D ZIP Code(s): 473

Gaining Facility 3D ZIP Code(s): 460-462

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 15, 2012

Stakeholder Notification Page 1

Losing Facility: Muncie P&DF

AMP Event: Start of Study

Workhour Costs - Current

Last Saved: February 15, 2012

Losing Facility: **Muncie P&DF**

Gaining Facility: **Indianapolis P&DC**

Date Range of Data: 07/01/10 <<==== >>>> 06/30/11

Losing Current Workhour Rate by LDC		
	Function 1	Function 4
LDC		LDC
11	\$50.46	\$0.00
12	\$55.45	\$0.00
13	\$0.00	\$0.00
14	\$41.55	\$0.00
15	\$45.32	\$0.00
16	\$0.00	\$0.00
17	\$41.46	\$0.00
18	\$37.59	\$0.00

Gaining Current Workhour Rate by LDC		
	Function 1	Function 4
LDC		LDC
11	\$41.97	\$0.00
12	\$46.01	\$0.00
13	\$36.02	\$40.19
14	\$41.26	\$0.00
15	\$33.83	\$0.00
16	\$0.00	\$0.00
17	\$42.09	\$0.00
18	\$39.23	\$23.45

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
002	100.0%					\$44,018
003	100.0%					\$8,039
010	100.0%					\$1,402
011	100.0%					\$249
012	100.0%					\$308
014	100.0%					\$0
015	100.0%					\$58,568
017	100.0%					\$60,010
018	100.0%					\$130,580
019	100.0%					\$23,595
020	100.0%					\$81,257
021	100.0%					\$211
022	100.0%					\$13
030	100.0%					\$74,849
035	100.0%					\$254,929
040	100.0%					\$13,601
044	100.0%					\$99,316
050	100.0%					\$221,719
055	100.0%					\$73,944
060	100.0%					\$108,869
066	100.0%					\$0
067	100.0%					\$0
074	100.0%					\$90,388
084	100.0%					\$20,542
089	100.0%					\$2,682
100	100.0%					\$0
109	100.0%					\$3,023
110	100.0%					\$20,945
111	100.0%					\$295
112	100.0%					\$144,191
115	100.0%					\$0
117	100.0%					\$236,668
120	100.0%					\$63,629
180	100.0%					\$510
185	100.0%					\$90,042
200	100.0%					\$67
208	100.0%					\$24,669
210	35.2%					\$414,464
229	100.0%					\$27,778
230	100.0%					\$13,683

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
002						\$1,234,002
003						\$16
010						\$206,234
011						\$0
012						\$51,606
014						\$65,223
015						\$447,398
017						\$599,804
018						\$1,019,512
019						\$17,022
020						\$0
021						\$4,401
022						\$0
030						\$1,365,971
035						\$32,461
040						\$174,021
044						\$215,548
050						\$0
055						\$0
060						\$267,491
066						\$1
067						\$0
074						\$153,307
084						\$18,391
089						\$95,421
100						\$0
109						\$778,200
110						\$1,400
111						\$0
112						\$1,972,160
115						\$0
117						\$7,412
120						\$0
180						\$2,058,483
185						\$190,161
200						\$120,086
208						\$130,814
210						\$1,589,187
229						\$3,239,656
230						\$1,135,709

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
235	100.0%					\$141,409
271	100.0%					\$38,083
274	100.0%					\$16
281	100.0%					\$58,891
284	100.0%					\$18,403
286	100.0%					\$16,472
340	100.0%					\$214,966
481	100.0%					\$40,435
549	100.0%					\$118,470
554	100.0%					\$23,684
560	100.0%					\$4,190
565	100.0%					\$901
585	100.0%					\$118,596
607	100.0%					\$542
612	100.0%					\$1,484
620	100.0%					\$27,287
630	100.0%					\$8,447
677	100.0%					\$7,432
776	100.0%					\$13,888
811	100.0%					\$65,317
812	100.0%					\$0
815	100.0%					\$75,132
816	100.0%					\$233,251
891	100.0%					\$534
893	100.0%					\$32,139
894	100.0%					\$135,999
896	100.0%					\$12,573
918	100.0%					\$594,832
919	100.0%					\$448,037
125						\$62,985
126						\$56,520
233						\$14,340

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
235						\$113,024
271						\$362,197
274						\$142
281						\$42,136
284						\$611
286						\$0
340						\$4,215
481						\$419,987
549						\$490,918
554						\$588,297
560						\$246,493
565						\$538,645
585						\$423,094
607						\$407,487
612						\$129,749
620						\$13,398
630						\$2,686
677						\$0
776						\$7,590
811						\$0
812						\$0
815						\$397
816						\$65,392
891						\$348,088
893						\$1,140,078
894						\$2,561,689
896						\$47,717
918						\$4,530,398
919						\$2,732,316
125						\$0
126						\$489,089
233						\$26,965
016						\$2,419
043						\$1,104,997
070						\$50,888
073						\$716,530
083						\$10,765
087						\$0
088						\$0
090						\$11,050
091						\$69,109
092						\$93,421
093						\$59,718
094						\$6,041
095						\$2,884
096						\$2,252
097						\$81,277
098						\$55,678
099						\$82,625
114						\$2,107,999
122						\$72,340
124						\$758,174
127						\$548,729
128						\$4,066
129						\$356,210
140						\$2,514,164
141						\$25,430
142						\$742
143						\$21,716
144						\$2,492

Workhour Costs - Proposed

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

Gaining Facility: Indianapolis P&DC

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
002					\$0
003					\$0
010					\$0
011					\$0
012					\$0
014					\$0
015					\$0
017					\$0
018					\$0
019					\$0
020					\$0
021					\$0
022					\$0
030					\$0
035					\$0
040					\$0
044					\$0
050					\$0
055					\$0
060					\$0
066					\$0
067					\$0
074					\$0
084					\$0
089					\$0
100					\$0
109					\$0
110					\$0
111					\$0
112					\$0
115					\$0
117					\$0
120					\$0
180					\$0
185					\$0
200					\$0
208					\$0
210					\$268,573
229					\$0
230					\$0
235					\$0
271					\$0
274					\$0
281					\$0
284					\$0
286					\$0
340					\$0
481					\$0
549					\$0

(7) Proposed Operation Numbers	(8) Proposed Annual FHP	(9) Proposed Annual TPH or	(10) Proposed Annual	(11) Proposed Productivity	(12) Proposed Annual Workhour Costs
002					\$1,278,681
003					\$8,176
010					\$207,657
011					\$0
012					\$51,919
014					\$65,223
015					\$471,130
017					\$660,716
018					\$1,152,055
019					\$40,971
020					\$82,478
021					\$4,615
022					\$13
030					\$1,453,937
035					\$239,748
040					\$190,376
044					\$340,253
050					\$736,288
055					\$245,553
060					\$378,948
066					\$10,461
067					\$47
074					\$209,371
084					\$39,241
089					\$98,144
100					\$0
109					\$781,356
110					\$13,321
111					\$166
112					\$2,118,517
115					\$0
117					\$141,213
120					\$64,585
180					\$2,059,001
185					\$261,177
200					\$119,708
208					\$155,854
210					\$1,737,271
229					\$3,267,852
230					\$1,149,598
235					\$256,559
271					\$388,557
274					\$13
281					\$77,636
284					\$8,367
286					\$11,376
340					\$4,215
481					\$589,494
549					\$555,967

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
			0	No Calc	
			0	No Calc	
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			0	No Calc	
			0	No Calc	
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(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
			0	No Calc	
			0	No Calc	
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			0	No Calc	

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
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(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
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(13) New Flow Adjustments at Losing Facility					
Op#	FHP	TPH/NATPH	Workhours	Productivity	Workhour Cost
Totals	0	0	0	No Calc	\$0

(14) New Flow Adjustments at Gaining Facility					
Op#	FHP	TPH/NATPH	Workhours	Productivity	Workhour Cost
892					(\$99,993)
Totals	0	<b style="color: red;">(2028003)	<b style="color: red;">(2383)	8515	<b style="color: red;">(\$99,993)

Combined Current Annual Workhour Cost : \$57,088,234
(This number brought forward from *Workhour Costs - Current*)

Proposed Annual Workhour Cost : \$55,609,060
(Total of Columns 6 and 12 on this page)

Minimum Function 1 Workhour Savings : \$359,988
(This number represents proposed workhour savings with no productivity improvements applied to operations at the gaining facility)

Function 1 Workhour Savings : \$1,479,173
(This number equals the difference in the current and proposed workhour costs above and is carried forward to the *Executive Summary*)

Comb Totals	Impact to Gain	1,468,119,742	4,415,610,575	885,664	4,986	\$36,894,749
	Impact to Lose	0	0	0	No Calc	\$0
	Total Impact	1,468,119,742	4,415,610,575	885,664	4,986	\$36,894,749
	Non-impacted	0	33,497	14,884	2	\$622,935
	Gain Only	177,726,216	431,005,255	441,366	977	\$18,191,370
	Tot Before Adj	1,645,845,958	4,846,649,327	1,341,915	3,612	\$55,709,054
	Lose Adj	0	0	0	No Calc	\$0
	Gain Adj	0	-20,288,003	-2,383	8,515	-\$99,993
	All	1,645,845,958	4,826,361,324	1,339,532	3,603	\$55,609,060

Cost Impact	Comb Current	1,645,845,958	4,846,649,327	1,368,720	3,541	\$57,088,234
	Proposed	1,645,845,958	4,826,361,324	1,339,532	3,603	\$55,609,060
	Change	0	20,288,003	(29,189)		(\$1,479,173)
	Change %	0.0%	0.4%	-2.1%		-2.6%

rev 04/02/2009

Other Workhour Move Analysis

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

Gaining Facility: Indianapolis P&DC

Date Range of Data: 07/01/10 to 06/30/11

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
515	0.0%	100.0%		\$361	515				\$2,774
581	0.0%	100.0%		\$102,970	581				\$662,123
624	0.0%	100.0%		\$16	624				\$33,137
745	14.4%	85.6%		\$147,737	745				\$802,641
747	0.0%	61.5%		\$720,134	747				\$2,797,889
750	59.1%	40.9%		\$822,326	750				\$4,693,913
751	0.0%	100.0%		\$154,075	751				\$2,961,566
753				\$64,135	753				\$1,206,565
754				\$61,774	754				\$806,931
					571				\$87,435
					614				\$154
					616				\$52,538
					617				\$32,843
					634				\$560
					666				\$52,851
					673				\$735,578
					676				\$18,950
					680				\$13,276
					749				\$126,256
					752				\$222,034
					764				\$259,795
					766				\$7,010,796

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
515		\$0	515		\$2,774
581		\$0	581		\$662,123
624		\$0	624		\$33,137
745		\$0	745		\$823,127
747		\$277,252	747		\$2,797,889
750		\$0	750		\$5,167,368
751		\$0	751		\$2,961,566
753		\$64,135	753		\$1,206,565
754		\$61,774	754		\$806,931
			571		\$87,435
			614		\$154
			616		\$52,538
			617		\$32,843
			634		\$560
			666		\$52,851
			673		\$735,578
			676		\$18,950
			680		\$13,276
			749		\$126,256
			752		\$222,034
			764		\$259,795
			766		\$7,010,796

Staffing - Management

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

Data Extraction Date: 11/11/11

Finance Number: 17-5909

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	MGR PROCESSING/DISTRIBUTION FCLTY	EAS-22	1	1	0	-1
2	MGR MAINTENANCE	EAS-18	1	1	0	-1
3	OPERATIONS SUPPORT SPECIALIST	EAS-17	1	1	0	-1
4	SUPV DISTRIBUTION OPERATIONS	EAS-17	3	2	0	-2
5	SUPV MAINTENANCE OPERATIONS	EAS-17	1	0	0	0
6						
7						
8						
9						
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		Totals		7	5	0
						(5)

Retirement Eligibles: 2

Position Loss: 5

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (1)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-25	1	1	1	0
4	SR MGR DISTRIBUTION OPERATIONS	EAS-25	1	1	1	0
5	MGR DISTRIBUTION OPERATIONS	EAS-24	1	1	1	0
6	MGR MAINTENANCE OPERATIONS	EAS-23	3	2	2	0
7	MGR TRANSPORTATION/NETWORKS	EAS-23	1	1	1	0
8	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-22	2	2	2	0
9	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	4	2	2	0
10	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
11	MGR MAINTENANCE OPERATIONS SUPPT	EAS-20	1	1	1	0
12	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	1	1	0
13	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	2	1	1	0
14	MGR DISTRIBUTION OPERATIONS	EAS-19	3	3	3	0
15	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
16	MGR PVS OPERATIONS	EAS-19	1	1	1	0
17	NETWORKS SPECIALIST	EAS-18	1	1	1	0
18	OPERATIONS SUPPORT SPECIALIST	EAS-18	5	4	4	0
19	OPERATIONS SUPPORT SPECIALIST	EAS-17	7	6	6	0
20	SUPV DISTRIBUTION OPERATIONS	EAS-17	26	21	30	9
21	SUPV MAINTENANCE OPERATIONS	EAS-17	10	6	6	0
22	SUPV TRANSPORTATION OPERATIONS	EAS-17	5	4	4	0
23	NETWORKS SPECIALIST	EAS-16	1	0	0	0
24	SECRETARY (FLD)	EAS-12	1	1	1	0
25						
26						
27						
28						
29						
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	Total		81	64	73	9

Retirement Eligibles: 24

Position Loss: **(9)**

Total PCES/EAS Position Loss: (4) (This number carried forward to the *Executive Summary*)

rev 11/05/2008

Staffing - Craft

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

Finance Number: 17-5909

Data Extraction Date: 11/11/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	53	53	2	(51)
Function 4 - Clerk	0	0	0			
Function 1 - Mail Handler	1	1	15	17	6	(11)
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	1	1	68	70	8	(62)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	26	26	5	(21)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	0	0			
Total	1	1	94	96	13	(83)

Retirement Eligibles: 34

Gaining Facility: Indianapolis P&DC

Finance Number: 17-4038

Data Extraction Date: 11/11/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	38	0	370	408	457	49
Function 1 - Mail Handler	32	11	257	300	305	5
Function 1 Sub-Total	70	11	627	708	762	54
Function 3A - Vehicle Service	6	0	79	85	85	0
Function 3B - Maintenance	3	0	166	169	175	6
Functions 67-69 - Lmtd/Rehab/WC	0	1	10	11	11	0
Other Functions	1	0	0	1	1	0
Total	80	12	882	974	1,034	60

Retirement Eligibles: 306

Total Craft Position Loss: 23 (This number carried forward to the *Executive Summary*)

(13) Notes: _____

rev 11/05/2008

Maintenance

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

Gaining Facility: Indianapolis P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 976,401	\$ 0	\$ (976,401)
LDC 37 Building Equipment	\$ 125,909	\$ 125,909	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 720,134	\$ 277,252	\$ (442,882)
LDC 39 Maintenance Operations Support	\$ 147,753	\$ 0	\$ (147,753)
LDC 93 Maintenance Training	\$ 3,940	\$ 1,064	\$ (2,876)
Workhour Cost Subtotal	\$ 1,974,137	\$ 404,225	\$ (1,569,912)
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 273,782	\$ 0	\$ (273,782)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
Grand Total	\$ 2,247,919	\$ 404,225	\$ (1,843,694)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 7,877,513	\$ 8,350,968	\$ 473,455
LDC 37 Building Equipment	\$ 2,013,496	\$ 2,013,496	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 2,924,146	\$ 2,924,146	\$ 0
LDC 39 Maintenance Operations Support	\$ 902,152	\$ 922,639	\$ 20,486
LDC 93 Maintenance Training	\$ 235,079	\$ 238,168	\$ 3,089
Workhour Cost Subtotal	\$ 13,952,386	\$ 14,449,416	\$ 497,030
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 3,088,911	\$ 3,105,527	\$ 16,616
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
Grand Total	\$ 17,041,297	\$ 17,554,943	\$ 513,646

Annual Maintenance Savings: \$1,330,048 (This number carried forward to the Executive Summary)

(7) Notes: _____

Transportation - PVS
Last Saved: February 15, 2012

Losing Facility: Muncie P&DF
Finance Number: 17-5909
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Indianapolis P&DC
Finance Number: 17-4038

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks	0	0	0
Eleven Ton Trucks	0	0	0
Single Axle Tractors	0	0	0
Tandem Axle Tractors	0	0	0
Spotters	0	0	0
PVS Transportation			
Total Number of Schedules	0	0	0
Total Annual Mileage	0	0	0
Total Mileage Costs	\$0	\$0	\$0
PVS Leases			
Total Vehicles Leased	0	0	0
Total Lease Costs	\$0	\$0	\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks	5	5	0
Eleven Ton Trucks	7	7	0
Single Axle Tractors	14	14	0
Tandem Axle Tractors	14	14	0
Spotters	5	5	0
PVS Transportation			
Total Number of Schedules	126	126	0
Total Annual Mileage	1,553,991	1,553,991	0
Total Mileage Costs	\$1,631,691	\$1,631,691	\$0
PVS Leases			
Total Vehicles Leased	0	0	0
Total Lease Costs	\$0	\$0	\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$292,638	\$292,638	\$0
LDC 34 (765, 766)	\$7,010,796	\$7,010,796	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$7,303,434	\$7,303,434	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: _____

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	27,212	0	0	0	27,212

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	230,610	0	0	0	230,610

HCR Annual Savings (Losing Facility): \$19,316

HCR Annual Savings (Gaining Facility): \$28,125

Total HCR Transportation Savings: \$47,441

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: February 15, 2012

Lossing Facility: Muncie P&DF

Gaining Facility: Indianapolis P&DC

Data Extraction Date: 11/11/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFCS200	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	4	0	(4)
DBCS-OSS	0	0	0
DIOSS	1	0	(1)
FSS	0	0	0
SPBS	0	0	0
UFSM	1	0	(1)
FC / MICRO MARK	0	0	0
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	0	0	0
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	6	8	2	2	\$39,090
AFCS200	0	0	0	0	
AFSM - ALL	4	5	1	1	
APPS	0	0	0	0	
CIOSS	4	4	0	0	
CSBCS	0	0	0	0	
DBCS	33	29	(4)	(8)	
DBCS-OSS	0	0	0	0	
DIOSS	4	10	6	5	
FSS	0	0	0	0	
SPBS	0	0	0	0	
UFSM	0	0	0	(1)	
FC / MICRO MARK	0	0	0	0	
ROBOT GANTRY	0	0	0	0	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	3	3	(3)	(3)	
LIPS	0	0	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	0	0	0	0	
PIV	0	0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$39,090 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: _____

rev 03/04/2008

Customer Service Issues

Last Saved: February 15, 2012

Losing Facility: Muncie P&DF

5-Digit ZIP Code: 47302

Data Extraction Date: 10/06/11

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 473		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
26	130						
223	116						
1	1						
250	247	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

0

3. How many "local delivery" boxes will be removed as a result of AMP?

0

4. Delivery Performance Report

% Carriers returning before 5 p.m.

Quarter/FY	Percent
Qtr 3_FY 11	91.7%
Qtr 2_FY 11	87.0%
Qtr 1_FY 11	89.5%
Qtr 4_FY 10	93.1%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	4:30	9:00	4:30
Tuesday	9:00	4:30	9:00	4:30
Wednesday	9:00	4:30	9:00	4:30
Thursday	9:00	4:30	9:00	4:30
Friday	9:00	4:30	9:00	4:30
Saturday	CLOSED	CLOSED	CLOSED	CLOSED

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?

yes

8. Notes:

Gaining Facility: Indianapolis P&DC

9. What postmark will be printed on collection mail?

Line 1 Indianapolis, IN 462

Line 2 Current Date / AM or PM / Mach Info

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: February 15, 2012

Lossing Facility: Muncie P&DF

Space Evaluation

1. Affected Facility

Facility Name: Muncie P&DC
 Street Address: 4300 S. Cowan Rd
 City, State ZIP: Muncie, IN 47302

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: _____
 Enter lease expiration date: _____
 Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 71,107
 Enter gained square footage expected with the AMP: 40,888

4. Planned use for acquired space from approved AMP

Reclaimed space could be used for active storage and possibly bringing in additional carrier units.

5. Facility Costs

Enter any projected one-time facility costs: \$0
 (This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): \$0
 (This number carried forward to the *Executive Summary*)

7. Notes _____

One-Time Costs

Employee Relocation Costs: \$0

Mail Processing Equipment Relocation Costs: \$39,090
 (from MPE Inventory)

Facility Costs: \$0
 (from above)

Total One-Time Costs: \$39,090
 (This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Lossing Facility: Muncie P&DF

Gaining Facility: Indianapolis P&DC

YTD Range of Report: 07/01/10 : 06/30/11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters	Salt Lake City	\$29.98
Flats	Salt Lake City	\$29.51
PARS COA	Salt Lake City	N/A
PARS Redirects	Salt Lake City	\$36.50
APPS	Salt Lake City	N/A

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters	Wichita	\$32.09
Flats	Wichita	\$32.66
PARS COA	Wichita	\$173.05
PARS Redirects	Wichita	\$36.86
APPS	Wichita	\$31.38

rev 9/24/2008