

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest Non-MODS/Non-BPI Office  
Facility Name & Type: Rawlins WY CSMPC  
Street Address: 106 5th St  
City: Rawlins  
State: WY  
5D Facility ZIP Code: 82301  
District: Colorado/Wyoming  
Area: Western  
Finance Number: 577486  
Current 3D ZIP Code(s): 823  
Miles to Gaining Facility: 153.8  
EXFC office: Yes  
Plant Manager: DeeDee Macey  
Senior Plant Manager: Roland Fuentes  
District Manager: Selwyn D Epperson  
Facility Type after AMP: Post Office

## 2. Gaining Facility Information

Facility Name & Type: Cheyenne WY P&DC  
Street Address: 4800 Converse Ave  
City: Cheyenne  
State: WY  
5D Facility ZIP Code: 82009  
District: Colorado/Wyoming  
Area: Western  
Finance Number: 571673  
Current 3D ZIP Code(s): 820  
EXFC office: Yes  
Plant Manager: Jerome Hruby  
Senior Plant Manager: Roland Fuentes  
District Manager: Selwyn D Epperson

## 3. Background Information

Start of Study: 9/15/2011  
Date Range of Data: Jul-01-2010 : Jun-30-2011  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,745  
EAS Hours per Year: 1,822

Date of HQ memo, *DAR Factors/Cost of Borrowing/  
New Facility Start-up Costs Update*

June 16, 2011

Date & Time this workbook was last saved:

2/18/2012 10:53

## 4. Other Information

Area Vice President: Sylvester Black  
Vice President, Network Operations: David E. Williams  
Area AMP Coordinator: Steven Murray  
HQ AMP Coordinator: Kathy S Peterson

rev 10/10/2011

### Approval Signatures

**Losing Facility Name and Type:** Rawlins WY CSMPC

Street Address: 106 5th St

City: Rawlins

State: WY

Facility ZIP Code: 82301

Finance Number: 577486

Current 3D ZIP Code(s): 823

Type of Distribution to Consolidate: Orig & Dest

**Gaining Facility Name and Type:** Cheyenne WY P&DC

Street Address: 4800 Converse Ave

City: Cheyenne

State: WY

Facility ZIP Code: 82009

Finance Number: 571673

Current 3D ZIP Code(s): 820

**ACKNOWLEDGEMENT OF ACCOUNTABILITY** - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**LOSING FACILITY:**

**Postmaster or Plant Manager:**

DeeDee Macey

Printed Name

*DeeDee Macey*

Signature

11/23/2011

Date

**Senior Plant Manager:**

Roland Fuentes

Printed Name

*Rolando Fuentes*

Signature

11/23/11

Date

**District Manager:**

Selwyn D Epperson

Printed Name

*Selwyn D Epperson*

Signature

11/23/11

Date

**GAINING FACILITY:**

**Plant Manager:**

Jerome Hruby

Printed Name

*Jerome Hruby*

Signature

11/23/11

Date

**Senior Plant Manager:**

Roland Fuentes

Printed Name

*Rolando Fuentes*

Signature

11/23/11

Date

**District Manager:**

Selwyn D Epperson

Printed Name

*Selwyn D Epperson*

Signature

11/23/11

Date

**AREA OFFICE:**

**Area Vice President:**

Sylvester Black

Printed Name

*Sylvester Black*

Signature

2/6/12

Date

Implementation Date: \_\_\_\_\_

**HEADQUARTERS:**

Approved:  Disapproved:

**Vice President, Network Operations:**

David E. Williams

Printed Name

*David E. Williams*

Signature

2/18/12

Date

Comments: \_\_\_\_\_

# Executive Summary

Last Saved: February 18, 2012

**Losing Facility Name and Type:** Rawlins WY CSMPC

**Street Address:** 106 5th St

**City, State:** Rawlins , WY

**Current 3D ZIP Code(s):** 823

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 153.8

**Gaining Facility Name and Type:** Cheyenne WY P&DC

**Current 3D ZIP Code(s):** 820

## Summary of AMP Worksheets

### Savings/Costs

|  |                         |                                       |
|--|-------------------------|---------------------------------------|
| Mail Processing Craft Workhour Savings =                             | <u>\$91,902</u>         | from Workhour Costs - Proposed        |
| Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) = | <u>(\$0)</u>            | from Other Curr vs Prop               |
| PCES/EAS Supervisory Workhour Savings =                              | <u>\$0</u>              | from Other Curr vs Prop               |
| Transportation Savings =   | <u>\$463,162</u>        | from Transportation (HCR and PVS)     |
| Maintenance Savings =  | <u>(\$16,349)</u>       | from Maintenance                      |
| Space Savings =  | <u>\$0</u>              | from Space Evaluation and Other Costs |
| <b>Total Annual Savings =</b>  | <b><u>\$538,715</u></b> |                                       |
| <b>Total One-Time Costs =</b>  | <b><u>\$25,134</u></b>  | from Space Evaluation and Other Costs |
| <b>Total First Year Savings =</b>                                    | <b><u>\$513,581</u></b> |                                       |

### Staffing Positions

|                          |            |                          |
|--------------------------|------------|--------------------------|
| Craft Position Loss =    | <u>1</u>   | from Staffing - Craft    |
| PCES/EAS Position Loss = | <u>(1)</u> | from Staffing - PCES/EAS |

### Volume

|  |                |                                |
|--|----------------|--------------------------------|
| Total FHP to be Transferred (Average Daily Volume) =         | <u>0</u>       | from Workhour Costs - Current  |
| Current FHP at Gaining Facility (Average Daily Volume) =     | <u>566,174</u> | from Workhour Costs - Current  |
| Losing Facility Cancellation Volume (Average Daily Volume) = | <u>2,911</u>   | (= Total TPH / Operating Days) |

### Service

#### Service Standard Impacts by ADV

|                   | UPGRADED | DOWNGRADED | Unchanged + Upgrades | Unchanged + Upgrades |
|-------------------|----------|------------|----------------------|----------------------|
|                   | ADV      | ADV        | ADV                  | %                    |
| First-Class Mail® | 0        | 0          | 0                    | #DIV/0!              |
| Priority Mail®    | 0        | 0          | 0                    | #DIV/0!              |
| Package Services  | 0        | 0          | 0                    | #DIV/0!              |
| Periodicals       | N/A*     | N/A*       | N/A*                 | N/A*                 |
| Standard Mail     | N/A*     | N/A*       | N/A*                 | N/A*                 |

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: February 18, 2012

**Losing Facility Name and Type:** Rawlins WY CSMPC

**Current 3D ZIP Code(s):** 823

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Cheyenne WY P&DC

**Current 3D ZIP Code(s):** 820

## **BACKGROUND**

This is a summary of the feasibility study for the consideration of SCF 823 Rawlins originating and destinating mail from Rawlins WY into the Cheyenne WY P&DC. This study was conducted to determine the feasibility of relocating the distribution processing operations 154 miles from Rawlins WY into the Cheyenne WY P&DC daily.

The purpose of this AMP is to improve efficiency for SCF 823 by moving cancellations to Cheyenne and thereby automating all mails for Rawlins and SCF 823. This eliminates cancellation on the Mark, and residual manual processing of Outgoing mail in Rawlins. Moving this processing into Cheyenne P&DC puts these mails into an automated process earlier in the night. It also supports the concept of reducing Marks in the field and fully automates processing mail for Rawlins and SCF 823.

## **FINANCIAL SUMMARY**

The annual baseline date for this AMP feasibility study is taken from the period of July 1 2010 – June 30 2011. Financial savings proposed for the consolidation of all originating and destinating mail volumes from Rawlins WY into the Cheyenne PDC are:

|                          |            |
|--------------------------|------------|
| Total First Year Savings | \$ 513,581 |
| Total Annual Savings     | \$ 538,715 |

This AMP will remove cancellation of all mails in Rawlins for SCF 823. Cheyenne already processes the DPS and standard flats for Rawlins and SCF 823. This was done in conjunction with our CSBCS and UFSM 1000 removal strategy. Rawlins will remain a hub for distribution of mails for SCF 823.

This study is part of two different AMP studies that are related with Cheyenne PDC. In addition to this study for Rawlins, we are consolidating Wheatland WY.

## **CUSTOMER & SERVICE IMPACTS**

The BMEU and retail unit located at the Rawlins Main Post Office will not be affected if the AMP is implemented. Local collection box pick up times will not be changed and the local postmark will continue to be available at retail service locations.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

No change of collection times is necessary to move collection mail into Cheyenne.

rev 06/10/2009

# Summary Narrative (continued)

## TRANSPORTATION

Rawlins will serve as a transportation hub and spoke to support consolidation of collections and distribution point for SCF 823. The last Associate Office arrives in Rawlins with collection mails at 18:30. HCR 82012 from Rawlins will change to depart at 19:00 to arrive in Cheyenne P&DC by 22:00. This same transportation will depart with processed mails for Rawlins and SCF 823. HCR 82610 will be eliminated. HCR 82036 will change times on trip 1 to arrive in Rawlins at 0610 and trip 2 to arrive in Cheyenne at 2300 removing stop in Rock Springs.

Transportation to and from the Denver NDC will remain unchanged.

Transportation to and from the Associate offices will remain the same.

## EMPLOYEE IMPACTS

| Mail Processing Management to Craft Ratio |   |  |   |  |
|---|---|--|---|--|
| Management to Craft <sub>2</sub> Ratios   | Current                                     |  | Proposed                                    |  |
|   | SDOs to Craft <sub>1</sub><br>(1:25 target) | MDOs+SDOs to Craft <sub>1</sub><br>(1:22 target) | SDOs to Craft <sub>1</sub><br>(1:25 target) | MDOs+SDOs to Craft <sub>1</sub><br>(1:22 target) |
| CSMPC                                     | #DIV/0!                                     | #DIV/0!  | #DIV/0!                                     | #DIV/0!  |
| P&DC                                      | 1 : 24                                      | 1 : 24   | 1 : 23                                      | 1 : 23   |

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals  
<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

Rawlins Post Office has one finance number. Management positions listed include both Customer Service & Delivery and Mail Processing positions.

| Management and Craft Staffing Impacts |                        |                |      |                        |                |      |          |
|---------------------------------------|------------------------|----------------|------|------------------------|----------------|------|----------|
|                                       | Rawlins WY CSMPC       |                |      | Cheyenne WY P&DC       |                |      | Net Diff |
|                                       | Total Current On-Rolls | Total Proposed | Diff | Total Current On-Rolls | Total Proposed | Diff |          |
| Craft <sup>1</sup>                    | 13                     | 13             | -    | 103                    | 102            | (1)  | (1)      |
| Management                            | 2                      | 2              | -    | 9                      | 10             | 1    | 1        |

Craft = FTR+PTR+PTF+Casuals

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

**EQUIPMENT RELOCATION AND MAINTENANCE IMPACTS**

One (1) AFCS will be added in Cheyenne and the Micro Mark will be removed from service.

**SPACE IMPACTS**

The space usage of the Rawlins facility will not be impacted by moving the processing of SCF 823 into Cheyenne PDC.

rev 06/10/2009

# 24 Hour Clock

Last Saved: February 16, 2012

**Losing Facility Name and Type:** Rawlins WY CSMPC

**Current 3D ZIP Code(s):** 823

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Cheyenne WY P&DC

**Current 3D ZIP Code(s):** 820

| 24 Hour Indicator Report       |     |      |               |   |  |  |  |  |   |   |  |
|--------------------------------|-----|------|---------------|---|--|--|--|--|---|---|--|
| Weekly Trends<br>Beginning Day |     |      | Facility      | 80%   | 100%   | 100%   | 100%   | Millions   | 100%  | 100%  | 86.9%  |
|                                |     |      |               | Cancelled by 2000<br>Data Source = EDW MCRS | OGP Cleared by 2300<br>Data Source = EDW EOR | OCS Cleared by 2400<br>Data Source = EDW EOR | MMP Cleared by 2400<br>Data Source = EDW EOR | MMP Volume On Hand at 2400<br>Data Source = EDW MCRS | Mail Assigned Commercial /<br>FedEx By 0230<br>Data Source = EDW SASS | DPS 2nd Pass Cleared by 0700<br>Data Source = EDW EOR | Trips On-Time 0400 - 0900<br>Data Source = EDW TIMES |
|                                |     | %    |               |   |  |  |  |  |   |   |  |
| 16-Apr                         | SAT | 4/16 | CHEYENNE P&DC | 78.1%                                       | 84.3%  |  | 97.0%  | 0.3  | 70.9%   | 97.5%   | 100.0%   |
| 23-Apr                         | SAT | 4/23 | CHEYENNE P&DC | 82.3%                                       | 85.5%  |  | 97.5%  | 0.2  | 76.8%   | 94.7%   | 100.0%   |
| 30-Apr                         | SAT | 4/30 | CHEYENNE P&DC | 70.3%                                       | 83.3%  |  | 96.1%  | 0.2  | 66.0%   | 92.8%   | 100.0%   |
| 7-May                          | SAT | 5/7  | CHEYENNE P&DC | 81.2%                                       | 81.4%  |  | 87.3%  | 0.2  | 72.5%   | 99.3%   | 100.0%   |
| 14-May                         | SAT | 5/14 | CHEYENNE P&DC | 90.5%                                       | 84.1%  |  | 96.5%  | 0.2  | 71.6%   | 91.9%   | 100.0%   |
| 21-May                         | SAT | 5/21 | CHEYENNE P&DC | 85.9%                                       | 85.6%  |  | 96.1%  | 0.1  | 72.9%   | 94.3%   | 100.0%   |
| 28-May                         | SAT | 5/28 | CHEYENNE P&DC | 70.1%                                       | 81.6%  |  | 96.1%  | 0.1  | 64.4%   | 97.6%   | 100.0%   |
| 4-Jun                          | SAT | 6/4  | CHEYENNE P&DC | 79.0%                                       | 80.5%  |  | 94.2%  | 0.2  | 59.2%   | 91.5%   | 100.0%   |
| 11-Jun                         | SAT | 6/11 | CHEYENNE P&DC | 83.9%                                       | 84.7%  |  | 93.0%  | 0.2  | 60.5%   | 91.3%   | 100.0%   |
| 18-Jun                         | SAT | 6/18 | CHEYENNE P&DC | 85.7%                                       | 83.2%  |  | 96.7%  | 0.1  | 66.8%   | 91.4%   | 100.0%   |
| 25-Jun                         | SAT | 6/25 | CHEYENNE P&DC | 67.0%                                       | 82.5%  |  | 95.3%  | 0.2  | 76.8%   | 95.8%   | 100.0%   |
| 2-Jul                          | SAT | 7/2  | CHEYENNE P&DC | 67.2%                                       | 81.9%  |  | 90.0%  | 0.1  | 57.5%   | 91.0%   | 96.8%  |
| 9-Jul                          | SAT | 7/9  | CHEYENNE P&DC | 81.6%                                       | 84.6%  |  | 96.9%  | 0.2  | 58.3%   | 87.2%   | 100.0%   |
| 16-Jul                         | SAT | 7/16 | CHEYENNE P&DC | 79.3%                                       | 85.2%  |  | 95.0%  | 0.2  | 59.6%   | 96.1%   | 96.9%  |
| 23-Jul                         | SAT | 7/23 | CHEYENNE P&DC | 94.8%                                       | 80.1%  |  | 96.5%  | 0.1  | 61.9%   | 90.5%   | 100.0%   |
| 30-Jul                         | SAT | 7/30 | CHEYENNE P&DC | 66.2%                                       | 84.4%  |  | 95.6%  | 0.2  | 52.9%   | 96.0%   | 100.0%   |
| 6-Aug                          | SAT | 8/6  | CHEYENNE P&DC | 70.7%                                       | 83.5%  |  | 96.4%  | 0.2  | 64.2%   | 93.6%   | 93.8%  |
| 13-Aug                         | SAT | 8/13 | CHEYENNE P&DC | 70.8%                                       | 85.2%  |  | 99.2%  | 0.2  | 66.0%   | 98.6%   | 100.0%   |
| 20-Aug                         | SAT | 8/20 | CHEYENNE P&DC | 74.7%                                       | 83.9%  |  | 95.8%  | 0.1  | 69.0%   | 88.8%   | 96.9%  |
| 27-Aug                         | SAT | 8/27 | CHEYENNE P&DC | 61.2%                                       | 90.6%  |  | 93.0%  | 0.2  | 73.4%   | 93.1%   | 100.0%   |
| 3-Sep                          | SAT | 9/3  | CHEYENNE P&DC | 67.0%                                       | 88.3%  |  | 93.9%  | 0.2  | 71.0%   | 85.3%   | 93.1%  |

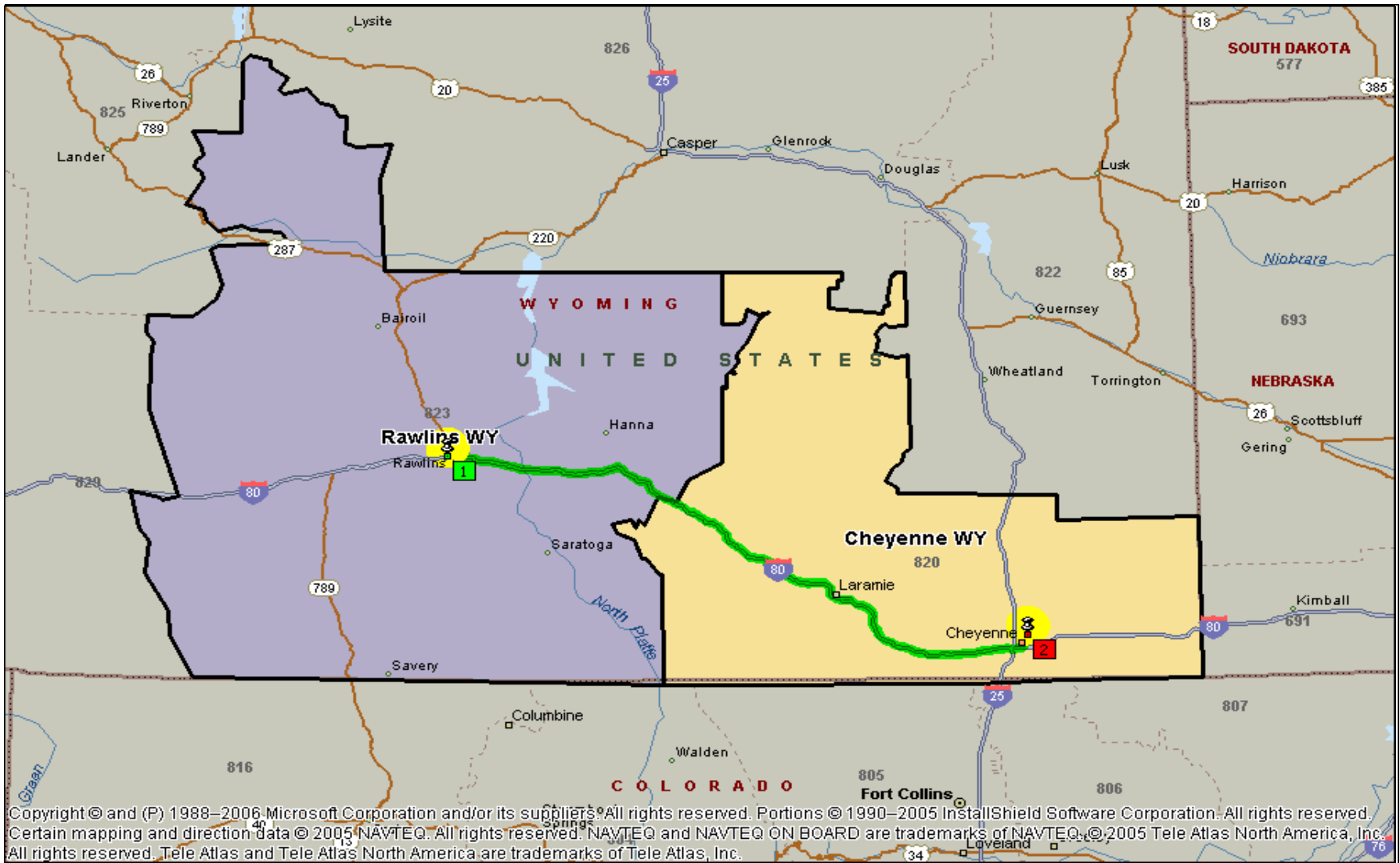
rev 04/2/2008

# MAP

Last Saved: February 16, 2012

**Losing Facility Name and Type:** Rawlins WY CSMPC  
**Current 3D ZIP Code(s):** 823  
**Miles to Gaining Facility:** 153.8

**Gaining Facility Name and Type:** Cheyenne WY P&DC  
**Current 3D ZIP Code(s):** 820



rev 03/20/2008



# Service Standard Impacts

Last Saved: February 16, 2012

**Losing Facility:** Rawlins WY CSMPC

**Losing Facility 3D ZIP Code(s):** 823

**Gaining Facility 3D ZIP Code(s):** 820

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

| <b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume) |           |          |            |          |       |          |     |          |       |          |       |          |      |          |             |          |
|---|-----------|----------|------------|----------|-------|----------|-----|----------|-------|----------|-------|----------|------|----------|-------------|----------|
|   | FCM       |          |            |          |       |          | PRI |          | PER * |          | STD * |          | PSVC |          | ALL CLASSES |          |
|   | Overnight | % Change | All Others | % Change | Total | % Change | All | % Change | All   | % Change | All   | % Change | All  | % Change | All         | % Change |
| UPGRADE   |           |          |            |          |       |          |     |          |       |          |       |          |      |          |             |          |
| DOWNGRADE   |           |          |            |          |       |          |     |          |       |          |       |          |      |          |             |          |
| TOTAL   |           |          |            |          |       |          |     |          |       |          |       |          |      |          |             |          |
| NET UP+NO CHNG  |           |          |            |          |       |          |     |          |       |          |       |          |      |          |             |          |
| VOLUME TOTAL  |           |          |            |          |       |          |     |          |       |          |       |          |      |          |             |          |

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

| <b>Service Standard Changes - Pairs</b> |           |          |            |          |       |          |     |          |     |          |     |          |      |          |             |          |
|---|-----------|----------|------------|----------|-------|----------|-----|----------|-----|----------|-----|----------|------|----------|-------------|----------|
|   | FCM       |          |            |          |       |          | PRI |          | PER |          | STD |          | PSVC |          | ALL CLASSES |          |
|   | Overnight | % Change | All Others | % Change | Total | % Change | All | % Change | All | % Change | All | % Change | All  | % Change | All         | % Change |
| UPGRADE                                 |           |          |            |          |       |          |     |          |     |          |     |          |      |          |             |          |
| DOWNGRADE                               |           |          |            |          |       |          |     |          |     |          |     |          |      |          |             |          |
| TOTAL                                   |           |          |            |          |       |          |     |          |     |          |     |          |      |          |             |          |
| NET                                     |           |          |            |          |       |          |     |          |     |          |     |          |      |          |             |          |

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 16, 2012

Stakeholder Notification Page 1

**Losing Facility:** Rawlins WY CSMPC

**AMP Event:** Start of Study

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|  |  |  |  |





























## Other Workhour Move Analysis

Last Saved: February 16, 2012

Losing Facility: Rawlins WY CSMPC

Gaining Facility: Cheyenne WY P&DC

Date Range of Data: 07/01/10 to 06/30/11

### Current Other Craft Workhours

| Losing Facility               |                              |                          |                          |                                   | Gaining Facility              |                             |                          |                          |                                   |
|-------------------------------|------------------------------|--------------------------|--------------------------|-----------------------------------|-------------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------------|
| Current MODS Operation Number | Percent Moved to Gaining (%) | Reduction Due to EoS (%) | Current Annual Workhours | Current Annual Workhour Cost (\$) | Current MODS Operation Number | Percent Moved to Losing (%) | Reduction Due to EoS (%) | Current Annual Workhours | Current Annual Workhour Cost (\$) |
| 747                           | 50.0%                        |                          |                          | \$37,026                          | 747                           |                             |                          |                          | \$628,730                         |
| 750                           | 100.0%                       |                          |                          | \$23,893                          | 750                           |                             |                          |                          | \$925,055                         |
| 065                           |                              |                          |                          | \$17,524                          | 065                           |                             |                          |                          | \$0                               |
| 355                           |                              |                          |                          | \$115,855                         | 355                           |                             |                          |                          | \$0                               |
| 421                           |                              |                          |                          | \$114                             | 421                           |                             |                          |                          | \$0                               |
| 713                           |                              |                          |                          | \$398,285                         | 713                           |                             |                          |                          | \$0                               |
| 714                           |                              |                          |                          | \$234,663                         | 714                           |                             |                          |                          | \$0                               |
| 731                           |                              |                          |                          | \$4,961                           | 731                           |                             |                          |                          | \$0                               |
| 743                           |                              |                          |                          | \$1,891                           | 743                           |                             |                          |                          | \$0                               |
|                               |                              |                          |                          |                                   | 579                           |                             |                          |                          | \$568                             |
|                               |                              |                          |                          |                                   | 616                           |                             |                          |                          | \$2,717                           |
|                               |                              |                          |                          |                                   | 624                           |                             |                          |                          | \$232                             |
|                               |                              |                          |                          |                                   | 665                           |                             |                          |                          | \$76,771                          |
|                               |                              |                          |                          |                                   | 666                           |                             |                          |                          | \$79,398                          |
|                               |                              |                          |                          |                                   | 668                           |                             |                          |                          | \$287,198                         |
|                               |                              |                          |                          |                                   | 673                           |                             |                          |                          | \$2,495                           |
|                               |                              |                          |                          |                                   | 745                           |                             |                          |                          | \$149,506                         |
|                               |                              |                          |                          |                                   | 748                           |                             |                          |                          | \$37,793                          |
|                               |                              |                          |                          |                                   | 751                           |                             |                          |                          | \$174,166                         |
|                               |                              |                          |                          |                                   | 753                           |                             |                          |                          | \$404,432                         |

### Proposed Other Craft Workhours

| Losing Facility                |                           |                                    | Gaining Facility               |                           |                                    |
|--------------------------------|---------------------------|------------------------------------|--------------------------------|---------------------------|------------------------------------|
| Proposed MODS Operation Number | Proposed Annual Workhours | Proposed Annual Workhour Cost (\$) | Proposed MODS Operation Number | Proposed Annual Workhours | Proposed Annual Workhour Cost (\$) |
| 747                            |                           | \$18,513                           | 747                            |                           | \$646,358                          |
| 750                            |                           | \$0                                | 750                            |                           | \$966,182                          |
| 065                            |                           | \$17,524                           | 065                            |                           | \$0                                |
| 355                            |                           | \$115,855                          | 355                            |                           | \$0                                |
| 421                            |                           | \$114                              | 421                            |                           | \$0                                |
| 713                            |                           | \$398,285                          | 713                            |                           | \$0                                |
| 714                            |                           | \$234,663                          | 714                            |                           | \$0                                |
| 731                            |                           | \$4,961                            | 731                            |                           | \$0                                |
| 743                            |                           | \$1,891                            | 743                            |                           | \$0                                |
|                                |                           |                                    | 579                            |                           | \$568                              |
|                                |                           |                                    | 616                            |                           | \$2,717                            |
|                                |                           |                                    | 624                            |                           | \$232                              |
|                                |                           |                                    | 665                            |                           | \$76,771                           |
|                                |                           |                                    | 666                            |                           | \$79,398                           |
|                                |                           |                                    | 668                            |                           | \$287,198                          |
|                                |                           |                                    | 673                            |                           | \$2,495                            |
|                                |                           |                                    | 745                            |                           | \$149,506                          |
|                                |                           |                                    | 748                            |                           | \$37,793                           |
|                                |                           |                                    | 751                            |                           | \$174,166                          |
|                                |                           |                                    | 753                            |                           | \$404,432                          |













# Staffing - Management

Last Saved: February 16, 2012

**Losing Facility:** Rawlins WY CSMPC

**Data Extraction Date:** 10/12/11

**Finance Number:** 577486

| <b>Management Positions</b> |                        |              |                                 |                            |                             |                   |
|-----------------------------|------------------------|--------------|---------------------------------|----------------------------|-----------------------------|-------------------|
| Line                        | (1)<br>Position Title  | (2)<br>Level | (3)<br>Current Auth<br>Staffing | (4)<br>Current<br>On-Rolls | (5)<br>Proposed<br>Staffing | (6)<br>Difference |
| 1                           | POSTMASTER             | EAS-20       | 1                               | 1                          | 1                           | 0                 |
| 2                           | SUPV CUSTOMER SERVICES | EAS-17       | 1                               | 1                          | 1                           | 0                 |
| 3                           |                        |              |                                 |                            |                             |                   |
| 4                           |                        |              |                                 |                            |                             |                   |
| 5                           |                        |              |                                 |                            |                             |                   |
| 6                           |                        |              |                                 |                            |                             |                   |
| 7                           |                        |              |                                 |                            |                             |                   |
| 8                           |                        |              |                                 |                            |                             |                   |
| 9                           |                        |              |                                 |                            |                             |                   |
| 10                          |                        |              |                                 |                            |                             |                   |
| 11                          |                        |              |                                 |                            |                             |                   |
| 12                          |                        |              |                                 |                            |                             |                   |
| 13                          |                        |              |                                 |                            |                             |                   |
| 14                          |                        |              |                                 |                            |                             |                   |
| 15                          |                        |              |                                 |                            |                             |                   |
| 16                          |                        |              |                                 |                            |                             |                   |
| 17                          |                        |              |                                 |                            |                             |                   |
| 18                          |                        |              |                                 |                            |                             |                   |
| 19                          |                        |              |                                 |                            |                             |                   |
| 20                          |                        |              |                                 |                            |                             |                   |
| 21                          |                        |              |                                 |                            |                             |                   |
| 22                          |                        |              |                                 |                            |                             |                   |
| 23                          |                        |              |                                 |                            |                             |                   |
| 24                          |                        |              |                                 |                            |                             |                   |
| 25                          |                        |              |                                 |                            |                             |                   |
| 26                          |                        |              |                                 |                            |                             |                   |
| 27                          |                        |              |                                 |                            |                             |                   |
| 28                          |                        |              |                                 |                            |                             |                   |
| 29                          |                        |              |                                 |                            |                             |                   |
| 30                          |                        |              |                                 |                            |                             |                   |
| 31                          |                        |              |                                 |                            |                             |                   |
| 32                          |                        |              |                                 |                            |                             |                   |
| 33                          |                        |              |                                 |                            |                             |                   |
| 34                          |                        |              |                                 |                            |                             |                   |
| 35                          |                        |              |                                 |                            |                             |                   |
| 36                          |                        |              |                                 |                            |                             |                   |
| 37                          |                        |              |                                 |                            |                             |                   |
| 38                          |                        |              |                                 |                            |                             |                   |
| 39                          |                        |              |                                 |                            |                             |                   |
| 40                          |                        |              |                                 |                            |                             |                   |
| 41                          |                        |              |                                 |                            |                             |                   |
| 42                          |                        |              |                                 |                            |                             |                   |
| 43                          |                        |              |                                 |                            |                             |                   |

|    |               |  |          |          |          |          |
|----|---------------|--|----------|----------|----------|----------|
| 44 |               |  |          |          |          |          |
| 45 |               |  |          |          |          |          |
| 46 |               |  |          |          |          |          |
| 47 |               |  |          |          |          |          |
| 48 |               |  |          |          |          |          |
| 49 |               |  |          |          |          |          |
| 50 |               |  |          |          |          |          |
| 51 |               |  |          |          |          |          |
| 52 |               |  |          |          |          |          |
| 53 |               |  |          |          |          |          |
| 54 |               |  |          |          |          |          |
| 55 |               |  |          |          |          |          |
| 56 |               |  |          |          |          |          |
| 57 |               |  |          |          |          |          |
| 58 |               |  |          |          |          |          |
| 59 |               |  |          |          |          |          |
| 60 |               |  |          |          |          |          |
| 61 |               |  |          |          |          |          |
| 62 |               |  |          |          |          |          |
| 63 |               |  |          |          |          |          |
| 64 |               |  |          |          |          |          |
| 65 |               |  |          |          |          |          |
| 66 |               |  |          |          |          |          |
| 67 |               |  |          |          |          |          |
| 68 |               |  |          |          |          |          |
| 69 |               |  |          |          |          |          |
| 70 |               |  |          |          |          |          |
| 71 |               |  |          |          |          |          |
| 72 |               |  |          |          |          |          |
| 73 |               |  |          |          |          |          |
| 74 |               |  |          |          |          |          |
| 75 |               |  |          |          |          |          |
| 76 |               |  |          |          |          |          |
| 77 |               |  |          |          |          |          |
| 78 |               |  |          |          |          |          |
| 79 |               |  |          |          |          |          |
|    | <b>Totals</b> |  | <b>2</b> | <b>2</b> | <b>2</b> | <b>0</b> |

Retirement Eligibles:           0          

Position Loss: 0

| Management Positions |                               |               |                                  |                             |                              |                    |
|----------------------|-------------------------------|---------------|----------------------------------|-----------------------------|------------------------------|--------------------|
| Line                 | (12)<br>Position Title        | (13)<br>Level | (14)<br>Current Auth<br>Staffing | (15)<br>Current<br>On-Rolls | (16)<br>Proposed<br>Staffing | (17)<br>Difference |
| 1                    | MGR PROCESSING/DISTRIBUTION   | EAS-24        | 1                                | 1                           | 1                            | 0                  |
| 2                    | MGR MAINTENANCE               | EAS-21        | 1                                | 0                           | 1                            | 1                  |
| 3                    | OPERATIONS SUPPORT SPECIALIST | EAS-17        | 3                                | 2                           | 2                            | 0                  |
| 4                    | SUPV DISTRIBUTION OPERATIONS  | EAS-17        | 3                                | 3                           | 3                            | 0                  |
| 5                    | SUPV MAINTENANCE OPERATIONS   | EAS-17        | 2                                | 2                           | 2                            | 0                  |
| 6                    | NETWORKS SPECIALIST           | EAS-16        | 1                                | 1                           | 1                            | 0                  |
| 7                    |                               |               |                                  |                             |                              |                    |
| 8                    |                               |               |                                  |                             |                              |                    |
| 9                    |                               |               |                                  |                             |                              |                    |
| 10                   |                               |               |                                  |                             |                              |                    |
| 11                   |                               |               |                                  |                             |                              |                    |
| 12                   |                               |               |                                  |                             |                              |                    |
| 13                   |                               |               |                                  |                             |                              |                    |
| 14                   |                               |               |                                  |                             |                              |                    |
| 15                   |                               |               |                                  |                             |                              |                    |
| 16                   |                               |               |                                  |                             |                              |                    |
| 17                   |                               |               |                                  |                             |                              |                    |
| 18                   |                               |               |                                  |                             |                              |                    |
| 19                   |                               |               |                                  |                             |                              |                    |
| 20                   |                               |               |                                  |                             |                              |                    |
| 21                   |                               |               |                                  |                             |                              |                    |
| 22                   |                               |               |                                  |                             |                              |                    |
| 23                   |                               |               |                                  |                             |                              |                    |
| 24                   |                               |               |                                  |                             |                              |                    |
| 25                   |                               |               |                                  |                             |                              |                    |
| 26                   |                               |               |                                  |                             |                              |                    |
| 27                   |                               |               |                                  |                             |                              |                    |
| 28                   |                               |               |                                  |                             |                              |                    |
| 29                   |                               |               |                                  |                             |                              |                    |
| 30                   |                               |               |                                  |                             |                              |                    |
| 31                   |                               |               |                                  |                             |                              |                    |
| 32                   |                               |               |                                  |                             |                              |                    |
| 33                   |                               |               |                                  |                             |                              |                    |
| 34                   |                               |               |                                  |                             |                              |                    |
| 35                   |                               |               |                                  |                             |                              |                    |
| 36                   |                               |               |                                  |                             |                              |                    |
| 37                   |                               |               |                                  |                             |                              |                    |
| 38                   |                               |               |                                  |                             |                              |                    |
| 39                   |                               |               |                                  |                             |                              |                    |
| 40                   |                               |               |                                  |                             |                              |                    |
| 41                   |                               |               |                                  |                             |                              |                    |
| 42                   |                               |               |                                  |                             |                              |                    |
| 43                   |                               |               |                                  |                             |                              |                    |
| 44                   |                               |               |                                  |                             |                              |                    |
| 45                   |                               |               |                                  |                             |                              |                    |
| 46                   |                               |               |                                  |                             |                              |                    |



|    |              |  |           |          |           |          |
|----|--------------|--|-----------|----------|-----------|----------|
| 47 |              |  |           |          |           |          |
| 48 |              |  |           |          |           |          |
| 49 |              |  |           |          |           |          |
| 50 |              |  |           |          |           |          |
| 51 |              |  |           |          |           |          |
| 52 |              |  |           |          |           |          |
| 53 |              |  |           |          |           |          |
| 54 |              |  |           |          |           |          |
| 55 |              |  |           |          |           |          |
| 56 |              |  |           |          |           |          |
| 57 |              |  |           |          |           |          |
| 58 |              |  |           |          |           |          |
| 59 |              |  |           |          |           |          |
| 60 |              |  |           |          |           |          |
| 61 |              |  |           |          |           |          |
| 62 |              |  |           |          |           |          |
| 63 |              |  |           |          |           |          |
| 64 |              |  |           |          |           |          |
| 65 |              |  |           |          |           |          |
| 66 |              |  |           |          |           |          |
| 67 |              |  |           |          |           |          |
| 68 |              |  |           |          |           |          |
| 69 |              |  |           |          |           |          |
| 70 |              |  |           |          |           |          |
| 71 |              |  |           |          |           |          |
| 72 |              |  |           |          |           |          |
| 73 |              |  |           |          |           |          |
| 74 |              |  |           |          |           |          |
| 75 |              |  |           |          |           |          |
| 76 |              |  |           |          |           |          |
| 77 |              |  |           |          |           |          |
| 78 |              |  |           |          |           |          |
| 79 |              |  |           |          |           |          |
|    | <b>Total</b> |  | <b>11</b> | <b>9</b> | <b>10</b> | <b>1</b> |

Retirement Eligibles:         6        

Position Loss: **(1)**

**Total PCES/EAS Position Loss:**         **(1)**         (This number carried forward to the *Executive Summary*)

rev 11/05/2008

# Staffing - Craft

Last Saved: February 18, 2012

**Losing Facility:** Rawlins WY CSMPC

**Finance Number:** 577486

**Data Extraction Date:** 10/13/11

| Craft Positions                     | (1)<br>Casuals/PSEs<br>On-Rolls | (2)<br>Part Time<br>On-Rolls | (3)<br>Full Time<br>On-Rolls | (4)<br>Total<br>On-Rolls | (5)<br>Total<br>Proposed | (6)<br>Difference |
|-------------------------------------|---------------------------------|------------------------------|------------------------------|--------------------------|--------------------------|-------------------|
| Function 1 - Clerk                  | 0                               | 0                            | 0                            |                          | 0                        | 0                 |
| Function 4 - Clerk                  | 0                               | 1                            | 5                            | 6                        | 6                        | 0                 |
| Function 1 - Mail Handler           | 0                               | 0                            | 0                            |                          | 0                        | 0                 |
| Function 4 - Mail Handler           | 0                               | 0                            | 0                            |                          | 0                        | 0                 |
| <b>Function 1 &amp; 4 Sub-Total</b> | <b>0</b>                        | <b>1</b>                     | <b>5</b>                     | <b>6</b>                 | <b>6</b>                 | <b>0</b>          |
| Function 3A - Vehicle Service       | 0                               | 0                            | 0                            |                          | 0                        | 0                 |
| Function 3B - Maintenance           | 0                               | 0                            | 1                            | 1                        | 1                        | 0                 |
| Functions 67-69 - Lmtd/Rehab/WC     |                                 | 0                            | 0                            |                          | 0                        | 0                 |
| Other Functions                     | 0                               | 0                            | 6                            | 6                        | 6                        | 0                 |
| <b>Total</b>                        | <b>0</b>                        | <b>1</b>                     | <b>12</b>                    | <b>13</b>                | <b>13</b>                | <b>0</b>          |

Retirement Eligibles: 0

**Gaining Facility:** Cheyenne WY P&DC

**Finance Number:** 571673

**Data Extraction Date:** 09/19/11

| Craft Positions                 | (7)<br>Casuals/PSEs<br>On-Rolls | (8)<br>Part Time<br>On-Rolls | (9)<br>Full Time<br>On-Rolls | (10)<br>Total<br>On-Rolls | (11)<br>Total<br>Proposed | (12)<br>Difference |
|---------------------------------|---------------------------------|------------------------------|------------------------------|---------------------------|---------------------------|--------------------|
| Function 1 - Clerk              | 4                               | 0                            | 34                           | 38                        | 37                        | (1)                |
| Function 1 - Mail Handler       | 3                               | 3                            | 27                           | 33                        | 33                        | 0                  |
| <b>Function 1 Sub-Total</b>     | <b>7</b>                        | <b>3</b>                     | <b>61</b>                    | <b>71</b>                 | <b>70</b>                 | <b>(1)</b>         |
| Function 3A - Vehicle Service   | 0                               | 0                            | 0                            |                           |                           |                    |
| Function 3B - Maintenance       | 0                               | 0                            | 29                           | 29                        | 29                        | 0                  |
| Functions 67-69 - Lmtd/Rehab/WC |                                 | 0                            | 0                            |                           |                           |                    |
| Other Functions                 | 0                               | 0                            | 3                            | 3                         | 3                         | 0                  |
| <b>Total</b>                    | <b>7</b>                        | <b>3</b>                     | <b>93</b>                    | <b>103</b>                | <b>102</b>                | <b>(1)</b>         |

Retirement Eligibles: 28

**Total Craft Position Loss:** 1 (This number carried forward to the Executive Summary)

(13) Notes: \_\_\_\_\_

rev 11/05/2008

# Maintenance

Last Saved: February 16, 2012

**Losing Facility:** Rawlins WY CSMPC

**Gaining Facility:** Cheyenne WY P&DC

**Date Range of Data:** Jul-01-2010 : Jun-30-2011

| Workhour Activity  |  | (1)<br>Current Cost | (2)<br>Proposed Cost | (3)<br>Difference |
|--|--|---------------------|----------------------|-------------------|
| LDC 36   | Mail Processing Equipment                        | \$ 23,893           | \$ 0                 | \$ (23,893)       |
| LDC 37   | Building Equipment                               | \$ 0                | \$ 0                 | \$ 0              |
| LDC 38   | Building Services<br><i>(Custodial Cleaning)</i> | \$ 37,026           | \$ 18,513            | \$ (18,513)       |
| LDC 39   | Maintenance Operations Support                   | \$ 0                | \$ 0                 | \$ 0              |
| LDC 93   | Maintenance Training                             | \$ 0                | \$ 0                 | \$ 0              |
| <b>Workhour Cost Subtotal</b>                                |  | \$ 60,919           | \$ 18,513            | \$ (42,406)       |
| Other Related Maintenance & Facility Costs                   |  | Current Cost        | Proposed Cost        | Difference        |
| <b>Total</b>   | Maintenance Parts, Supplies & Facility Utilities | \$ 13,268           | \$ 13,268            | \$ 0              |
| <b>Adjustments</b><br><i>(from "Other Curr vs Prop" tab)</i> |  | \$                  | 0                    |                   |
| <b>Grand Total</b>   |  | \$ 74,187           | \$ 31,781            | \$ (42,406)       |

| Workhour Activity  |  | (4)<br>Current Cost | (5)<br>Proposed Cost | (6)<br>Difference |
|--|--|---------------------|----------------------|-------------------|
| LDC 36   | Mail Processing Equipment                        | \$ 1,099,220        | \$ 1,140,347         | \$ 41,127         |
| LDC 37   | Building Equipment                               | \$ 404,432          | \$ 404,432           | \$ 0              |
| LDC 38   | Building Services<br><i>(Custodial Cleaning)</i> | \$ 666,523          | \$ 684,151           | \$ 17,629         |
| LDC 39   | Maintenance Operations Support                   | \$ 152,455          | \$ 152,455           | \$ 0              |
| LDC 93   | Maintenance Training                             | \$ 46,914           | \$ 46,914            | \$ 0              |
| <b>Workhour Cost Subtotal</b>                                |  | \$ 2,369,544        | \$ 2,428,299         | \$ 58,755         |
| Other Related Maintenance & Facility Costs                   |  | Current Cost        | Proposed Cost        | Difference        |
| <b>Total</b>   | Maintenance Parts, Supplies & Facility Utilities | \$ 475,327          | \$ 475,327           | \$ 0              |
| <b>Adjustments</b><br><i>(from "Other Curr vs Prop" tab)</i> |  | \$                  | 0                    |                   |
| <b>Grand Total</b>   |  | \$ 2,844,871        | \$ 2,903,626         | \$ 58,755         |

**Annual Maintenance Savings:** \$16,349 (This number carried forward to the Executive Summary)

(7) Notes: \_\_\_\_\_

**Transportation - PVS**  
Last Saved: February 16, 2012

**Losing Facility:** Rawlins WY CSMPC  
**Finance Number:** 577486  
**Date Range of Data:** 07/01/10 -- to -- 06/30/11

**Gaining Facility:** Cheyenne WY P&DC  
**Finance Number:** 571673

|   | (1)<br>Current | (2)<br>Proposed | (3)<br>Difference |
|---|----------------|-----------------|-------------------|
| <b>PVS Owned Equipment</b>                            |                |                 |                   |
| Seven Ton Trucks                                      |                |                 | 0                 |
| Eleven Ton Trucks                                     |                |                 | 0                 |
| Single Axle Tractors                                  |                |                 | 0                 |
| Tandem Axle Tractors                                  |                |                 | 0                 |
| Spotters  |                |                 | 0                 |
| <b>PVS Transportation</b>                             |                |                 |                   |
| Total Number of Schedules                             |                |                 | 0                 |
| Total Annual Mileage                                  |                |                 | 0                 |
| <b>Total Mileage Costs</b>                            |                |                 | \$0               |
| <b>PVS Leases</b>                                     |                |                 |                   |
| Total Vehicles Leased                                 |                |                 | 0                 |
| <b>Total Lease Costs</b>                              |                |                 | \$0               |
| <b>PVS Workhour Costs</b>                             |                |                 |                   |
| LDC 31 (617, 679, 764)                                | \$0            | \$0             | \$0               |
| LDC 34 (765, 766)                                     | \$0            | \$0             | \$0               |
| <b>Adjustments</b><br>(from "Other Curr vs Prop" tab) |                | \$0             |                   |
| <b>Total Workhour Costs</b>                           | \$0            | \$0             | \$0               |

|   | (4)<br>Current | (5)<br>Proposed | (6)<br>Difference |
|---|----------------|-----------------|-------------------|
| <b>PVS Owned Equipment</b>                            |                |                 |                   |
| Seven Ton Trucks                                      |                |                 | 0                 |
| Eleven Ton Trucks                                     |                |                 | 0                 |
| Single Axle Tractors                                  |                |                 | 0                 |
| Tandem Axle Tractors                                  |                |                 | 0                 |
| Spotters  |                |                 | 0                 |
| <b>PVS Transportation</b>                             |                |                 |                   |
| Total Number of Schedules                             |                |                 | 0                 |
| Total Annual Mileage                                  |                |                 | 0                 |
| <b>Total Mileage Costs</b>                            |                |                 | \$0               |
| <b>PVS Leases</b>                                     |                |                 |                   |
| Total Vehicles Leased                                 |                |                 | 0                 |
| <b>Total Lease Costs</b>                              |                |                 | \$0               |
| <b>PVS Workhour Costs</b>                             |                |                 |                   |
| LDC 31 (617, 679, 764)                                | \$0            | \$0             | \$0               |
| LDC 34 (765, 766)                                     | \$0            | \$0             | \$0               |
| <b>Adjustments</b><br>(from "Other Curr vs Prop" tab) |                | \$0             |                   |
| <b>Total Workhour Costs</b>                           | \$0            | \$0             | \$0               |

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: \_\_\_\_\_





| 1             | 2                      | 3                   | 4                     | 5                       | 6                    | 7                      |
|---------------|------------------------|---------------------|-----------------------|-------------------------|----------------------|------------------------|
| Route Numbers | Current Annual Mileage | Current Annual Cost | Current Cost per Mile | Proposed Annual Mileage | Proposed Annual Cost | Proposed Cost per Mile |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |

| 8             | 9                      | 10                  | 11                    | 12                      | 13                   | 14                     |
|---------------|------------------------|---------------------|-----------------------|-------------------------|----------------------|------------------------|
| Route Numbers | Current Annual Mileage | Current Annual Cost | Current Cost per Mile | Proposed Annual Mileage | Proposed Annual Cost | Proposed Cost per Mile |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |
|               |                        |                     |                       |                         |                      |                        |

| Proposed Trip Impacts | Current Losing | Moving to Gain (-) | Other Changes (+/-) | Trips from Gaining | Proposed Result |
|-----------------------|----------------|--------------------|---------------------|--------------------|-----------------|
|                       | 0              | 0                  | 0                   | 0                  | 0               |

| Proposed Trip Impacts | Current Gaining | Moving to Lose (-) | Other Changes (+/-) | Trips from Losing | Proposed Result |
|-----------------------|-----------------|--------------------|---------------------|-------------------|-----------------|
|                       | 31,284          | 0                  | 0                   | 0                 | 31,284          |

HCR Annual Savings (Losing Facility):           \$0          

HCR Annual Savings (Gaining Facility):           \$463,162          

**Total HCR Transportation Savings:           \$463,162**

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

## Distribution Changes

Last Saved: February 16, 2012

**Losing Facility:** Rawlins WY CSMPC

**Type of Distribution to Consolidate** Orig & Dest

Indicate each DMM labeling list affected by placing an "X" to the left of the list.

If revisions to DMM L005 or DMM L201 are needed, indicate proposed DMM label change below.

|                   |                   |
|-------------------|-------------------|
| DMM L001          | DMM L011          |
| <b>X</b> DMM L002 | <b>X</b> DMM L201 |
| DMM L003          | DMM L601          |
| DMM L004          | DMM L602          |
| <b>X</b> DMM L005 | DMM L603          |
| DMM L006          | DMM L604          |
| DMM L007          | DMM L605          |
| DMM L008          | DMM L606          |
| DMM L009          | <b>X</b> DMM L607 |
| DMM L010          | DMM L801          |

(2) **DMM Labeling List L005 - 3-Digit ZIP Code Prefix Groups - SCF Sortation**

| From:        |  |                     |
|--------------|--|---------------------|
| Action Code* | Column A - 3-Digit ZIP Code Prefix Group | Column B - Label to |
| D            | 823                                      | RAWLINS WY 823      |
| CF           | 820                                      | CHEYENNE WY 820     |
| To:          |  |                     |
| Action Code* | Column A - 3-Digit ZIP Code Prefix Group | Column B - Label to |
| CT           | 609-693, 820-823                         | CHEYENNE WY 820     |

\*Action Codes: A=add D=delete CF=change from CT=change to

**Important Note:** Section 2 & 3 illustrate possible changes to DMM labeling lists. Section 2 relates to consolidation of Destination Operations. Section 3 pertains to Originating Operations. The Area Distribution Network group will submit appropriate requests for DMM changes after AMP approval.

(3) **DMM Labeling List L201 - Periodicals Origin Split**

| Action Code* | Column A - Entry ZIP Codes | Column B - 3-Digit ZIP Code Destinations   | Column C - Label to |
|--------------|----------------------------|--|---------------------|
| D            | 823                        | 500-516, 520-528, 530-532, 534, 590-608, 612, 620, 622-631, 633-639, 680, 681, 683-693, 800-816, 820-831, 840-847, 856, 857, 865, 870-875, 877-884, 898                              | OMX RAWLINS WY 823  |
| CF           | 820                        | 500-516, 520-528, 530-532, 534, 549, 590-608, 612, 620, 622-631, 633-639, 680, 681, 683-693, 800-816, 820-834, 836, 837, 840-847, 856, 857, 865, 870-875, 877-884, 898, 900-904, 979 | OMX CHEYENNE WY 820 |
| CT           | 609-693, 820-823           | 500-516, 520-528, 530-532, 534, 549, 590-608, 612, 620, 622-631, 633-639, 680, 681, 683-693, 800-816, 820-834, 836, 837, 840-847, 856, 857, 865, 870-875, 877-884, 898, 900-904, 979 | OMX CHEYENNE WY 820 |
|              |                            |  |                     |
|              |                            |  |                     |
|              |                            |  |                     |

\*Action Codes: A=add D=delete CF=change from CT=change to

(4) **Drop Shipments for Destination Entry Discounts - FAST Appointment Summary Report**

| Month | Losing/Gaining   | NASS Code | Facility Name | Total<br>Sched Appts | No-Show |      | Late Arrival |     | Open  |    | Closed |     | Unsched<br>Count |
|-------|------------------|-----------|---------------|----------------------|---------|------|--------------|-----|-------|----|--------|-----|------------------|
|       |                  |           |               |                      | Count   | %    | Count        | %   | Count | %  | Count  | %   |                  |
| Aug   | Losing Facility  | 823       | Rawlins CSMPC | 2                    | 2       | 100% | 0            | 0%  | 0     | 0% | 0      | 0%  | 0                |
| Sept  | Losing Facility  | 823       | Rawlins CSMPC | 2                    | 2       | 100% | 0            | 0%  | 0     | 0% | 0      | 0%  | 0                |
| Aug   | Gaining Facility | 820       | Cheyenne P&DC | 168                  | 50      | 30%  | 30           | 18% | 0     | 0% | 118    | 70% | 0                |
| Sept  | Gaining Facility | 820       | Cheyenne P&DC | 171                  | 63      | 37%  | 31           | 18% | 0     | 0% | 108    | 63% | 2                |

(5) **Notes**

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## MPE Inventory

Last Saved: February 16, 2012

Lossing Facility: Rawlins WY CSMPC

Gaining Facility: Cheyenne WY P&DC

Data Extraction Date: 09/19/11

| Equipment Type  | (1)<br>Current Number | (2)<br>Proposed Number | (3)<br>Difference |
|-----------------|-----------------------|------------------------|-------------------|
| AFCS            |                       | 0                      | 0                 |
| AFCS200         |                       | 0                      | 0                 |
| AFSM - ALL      |                       | 0                      | 0                 |
| APPS            |                       | 0                      | 0                 |
| CIOSS           |                       | 0                      | 0                 |
| CSBCS           |                       | 0                      | 0                 |
| DBCS            |                       | 0                      | 0                 |
| DBCS-OSS        |                       | 0                      | 0                 |
| DIOSS           |                       | 0                      | 0                 |
| FSS             |                       | 0                      | 0                 |
| SPBS            |                       | 0                      | 0                 |
| UFSM            |                       | 0                      | 0                 |
| FC / MICRO MARK |                       | 0                      | 0                 |
| ROBOT GANTRY    |                       | 0                      | 0                 |
| HSTS / HSUS     |                       | 0                      | 0                 |
| LCTS / LCUS     |                       | 0                      | 0                 |
| LIPS            |                       | 0                      | 0                 |
| MPBCS-OSS       |                       | 0                      | 0                 |
| TABBER          |                       | 0                      | 0                 |
| PIV             |                       | 0                      | 0                 |
| LCREM           |                       | 0                      | 0                 |

| Equipment Type  | (4)<br>Current Number | (5)<br>Proposed Number | (6)<br>Difference | (7)<br>Equipment Change | (8)<br>Relocation Costs |
|-----------------|-----------------------|------------------------|-------------------|-------------------------|-------------------------|
| AFCS            | 1                     | 2                      | 1                 | 1                       | \$25,134                |
| AFCS200         |                       | 0                      | 0                 | 0                       |                         |
| AFSM - ALL      | 1                     | 1                      | 0                 | 0                       |                         |
| APPS            |                       | 0                      | 0                 | 0                       |                         |
| CIOSS           | 1                     | 0                      | (1)               | (1)                     |                         |
| CSBCS           |                       | 0                      | 0                 | 0                       |                         |
| DBCS            | 2                     | 1                      | (1)               | (1)                     |                         |
| DBCS-OSS        |                       | 0                      | 0                 | 0                       |                         |
| DIOSS           |                       | 2                      | 2                 | 2                       |                         |
| FSS             |                       | 0                      | 0                 | 0                       |                         |
| SPBS            |                       | 0                      | 0                 | 0                       |                         |
| UFSM            |                       | 0                      | 0                 | 0                       |                         |
| FC / MICRO MARK |                       | 0                      | 0                 | 0                       |                         |
| ROBOT GANTRY    |                       | 0                      | 0                 | 0                       |                         |
| HSTS / HSUS     |                       | 0                      | 0                 | 0                       |                         |
| LCTS / LCUS     | 1                     | 1                      | 0                 | 0                       |                         |
| LIPS            |                       | 0                      | 0                 | 0                       |                         |
| MPBCS-OSS       |                       | 0                      | 0                 | 0                       |                         |
| TABBER          |                       | 0                      | 0                 | 0                       |                         |
| PIV             |                       | 0                      | 0                 | 0                       |                         |
| LCREM           |                       | 0                      | 0                 | 0                       |                         |

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$25,134 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

rev 03/04/2008

## Customer Service Issues

Last Saved: February 16, 2012

**Losing Facility:** Rawlins WY CSMPC

**5-Digit ZIP Code:** 82301

**Data Extraction Date:** 10/18/11

**1. Collection Points**

Number picked up before 1 p.m.  
 Number picked up between 1-5 p.m.  
 Number picked up after 5 p.m.  
 Total Number of Collection Points

| 3-Digit ZIP Code: 823 |      | 3-Digit ZIP Code: |      | 3-Digit ZIP Code: |      | 3-Digit ZIP Code: |      |
|-----------------------|------|-------------------|------|-------------------|------|-------------------|------|
| Current               |      | Current           |      | Current           |      | Current           |      |
| Mon. - Fri.           | Sat. | Mon. - Fri.       | Sat. | Mon. - Fri.       | Sat. | Mon. - Fri.       | Sat. |
| 0                     | 19   |                   |      |                   |      |                   |      |
| 16                    | 6    |                   |      |                   |      |                   |      |
| 9                     | 0    |                   |      |                   |      |                   |      |
| 25                    | 25   | 0                 | 0    | 0                 | 0    | 0                 | 0    |

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

% Carriers returning before 5 p.m.

| Quarter/FY  | Percent |
|-------------|---------|
| Gov Q3 2011 | 76.5%   |
| Gov Q2 2011 | 74.7%   |
| Gov Q1 2011 | 73.1%   |
| Gov Q4 2010 | 86.7%   |

**5. Retail Unit Inside Losing Facility (Window Service Times)**

|           | Current |       | Proposed |       |
|-----------|---------|-------|----------|-------|
|           | Start   | End   | Start    | End   |
| Monday    | 8:00    | 17:00 | 8:00     | 17:00 |
| Tuesday   | 8:00    | 17:00 | 8:00     | 17:00 |
| Wednesday | 8:00    | 17:00 | 8:00     | 17:00 |
| Thursday  | 8:00    | 17:00 | 8:00     | 17:00 |
| Friday    | 8:00    | 17:00 | 8:00     | 17:00 |
| Saturday  | 9:00    | 12:00 | 9:00     | 12:00 |

**6. Business (Bulk) Mail Acceptance Hours**

|           | Current |      | Proposed |      |
|-----------|---------|------|----------|------|
|           | Start   | End  | Start    | End  |
| Monday    | 8:00    | 1:00 | 8:00     | 1:00 |
| Tuesday   | 8:00    | 1:00 | 8:00     | 1:00 |
| Wednesday | 8:00    | 1:00 | 8:00     | 1:00 |
| Thursday  | 8:00    | 1:00 | 8:00     | 1:00 |
| Friday    | 8:00    | 1:00 | 8:00     | 1:00 |
| Saturday  |         |      |          |      |

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?** \_\_\_\_\_

**8. Notes:** \_\_\_\_\_

**Gaining Facility:** Cheyenne WY P&DC

**9. What postmark will be printed on collection mail?**

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

rev 6/18/2008

# Space Evaluation and Other Costs

Last Saved: February 16, 2012

Losing Facility: Rawlins WY CSMPC

## Space Evaluation

1. Affected Facility

Facility Name: Rawlins WY CSMPC  
Street Address: 106 5th St  
City, State ZIP: Rawlins, WY 82301

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: owned  
Enter lease expiration date: \_\_\_\_\_  
Enter lease options/terms: \_\_\_\_\_

3. Current Square Footage

Enter the total interior square footage of the facility: 21758  
Enter gained square footage expected with the AMP: \_\_\_\_\_

4. Planned use for acquired space from approved AMP

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Facility Costs

Enter any projected one-time facility costs: \_\_\_\_\_  
(This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** \_\_\_\_\_  
(This number carried forward to the *Executive Summary*)

7. Notes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## One-Time Costs

Employee Relocation Costs: \_\_\_\_\_

Mail Processing Equipment Relocation Costs: \$25,134  
(from MPE Inventory)

Facility Costs: \$0  
(from above)

**Total One-Time Costs:** \$25,134  
(This number carried forward to *Executive Summary*)

## Remote Encoding Center Cost per 1000

Losing Facility: Rawlins WY CSMPC

Gaining Facility: Cheyenne WY P&DC