

# Mandatory Stand-Up Talk

Feb. 29, 2020

## Staying vigilant - Flu Response and Prevention

As you may be aware several cases of the Coronavirus have arisen in our area. One of our Seattle NDC employees has tested positive for the COVID-19, also known as the Coronavirus. This employee has self-quarantined and will not return to our facility until cleared by health authorities. In consultation with the Seattle Public Health Department, we have been informed the current risk to our employees is low and that the building in which the individual worked is safe for employees.

The safety and well-being of our employees is one of our highest priorities. To ensure the health of our employees, we are continuing to follow recommended strategies from the CDC and Seattle Public Health Department. These include:

- Increased cleaning of frequently touched surfaces in the workplace (consoles, doorknobs, countertops, workstations, etc.)
- Encouraging sick employees to stay home and consult their health care provider
- Use of contract cleaner to enhance and supplement current cleaning protocols
- Making available Clorox wipes for your use throughout the facility. Feel free to use these to sanitize your work station.
- Making N-95 Respirators and Nitrile gloves available on a voluntary basis for any employee who request them. *(Note: OSHA Appendix D will be provided to employees)*
- Ensuring all restrooms are well equipped with towels, soap, and hand sanitizer at all times.

We are posting additional information on all of the bulletin boards in the facility. These additional postings, created by the CDC, discuss how to respond if you experience symptoms and more information about the Coronavirus.

It's important to remember that the best defense against sickness is good personal hygiene. Practice good respiratory etiquette and hand hygiene. Wash your hands regularly for at least 20 seconds at a time and cover your mouth when sneezing or coughing.